



# RIVANNA SOLID WASTE AUTHORITY

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## RSWA BOARD OF DIRECTORS

### Minutes of Regular Meeting

December 22, 2008

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Monday, December 22, 2008 at 2:30 p.m. in the Conference Room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

**Board Members Present:** Mr. Michael Gaffney - Presiding, Ms. Judith Mueller, Mr. Gary O'Connell, and Mr. Robert Tucker.

**Board Member Absent:** Mr. Mark Graham.

**Authority Staff Present:** Ms. Tamara Ambler, Mr. David Atkins, Mr. Bruce Edmonds, Mr. Tom Frederick, Ms. Mary Knowles, Ms. Jennifer Whitaker, Dr. Robert Wichser, and Mr. Lonnie Wood.

**Also Present:** Mr. Jeff Greer – RSWA Citizens Advisory Committee Chairman, Mr. Robert Huff – Principal of the Charlottesville Office with Robinson, Farmer, Cox Associates, Mr. Kurt Krueger – RSWA Attorney, members of the public, and media representatives.

#### 1.0 Call to Order

The regular meeting of the RSWA Board of Directors was called to order by Mr. Gaffney on Monday, December 22, 2008 at 2:30 p.m., and he noted that a quorum was present.

#### 2.0 Minutes of the Previous Meeting

**Mr. Tucker moved that the Board of Directors vote to approve the minutes of the regular Board meeting held on Monday, November 24, 2008, seconded by Ms. Mueller. The motion was approved by a 4 – 0 vote.**

#### 3.0 Executive Director's Report

There was no Executive Director's Report this month.

#### 4.0 Items from the Public

There were no items from the public.

#### 5.0 Consent Agenda

Mr. Gaffney asked if there were any items that the Board members would like to pull for discussion from the Consent Agenda.

**5a) Staff Report on Finance**

**5b) Staff Report on Ivy Material Utilization Center**

**5c) Staff Report on Recycling Operations****5d) Staff Report on Ivy Landfill Environmental Status**

In regards to **Item 5c), Staff Report on Recycling Operations**, Ms. Mueller inquired if RSWA had observed any decreases in the markets for recyclable products. Mr. Frederick stated that with the drop in oil prices the Authority has seen some fairly significant declines within the last 60 days in the amounts being paid for recyclable products. Revenue through October was good, but this declining trend was reflected in November's revenue. He referred to a recent newspaper article that discussed the efforts by the OPEC countries and possibly even Russia to find ways to raise the price of oil. RSWA will monitor this situation very closely related to impacts to the budget, and if the trend continues, the Authority will take whatever action is necessary to address this issue.

**Mr. Tucker moved that the Board of Directors vote to approve Items 5a), b), c), and d) of the Consent Agenda, seconded by Mr. O'Connell. The motion was approved by a 4 – 0 vote.**

**6.0 Other Business**

In regards to **Item 6a), Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2008**, Mr. Gaffney recognized Mr. Robert Huff, a principal of the Charlottesville office with Robinson, Farmer, Cox Associates, who was in attendance to present this report.

Mr. Huff was pleased to report that RSWA received "unqualified" opinions on both financial matters and internal controls, and the report will be submitted to the Certification Program of the Government Finance Officers Association. He referred to pages 22 to 24 of the report and noted that the net assets had a "very low modest increase headed for the positive." Mr. Huff concluded his comments by stating that it was a "good report."

Mr. Gaffney then stated it appeared that due to the great work by Mr. Lonnie Wood and his staff, there were no issues to address. Mr. Huff replied that one of the key elements in internal controls often "overlooked" is the personnel who do the job well and in a timely manner. He felt that RSWA was "well served" by the staff handling its finances.

**Mr. Tucker moved that the Board of Directors vote to accept the Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2008 as reported today by Mr. Robert Huff with Robinson, Farmer, Cox Associates, seconded by Mr. O'Connell. The motion was approved by a 4 – 0 vote.**

**7.0 Other Items from Board/Staff not on Agenda**

There were no other items from Board or staff not on the agenda.

**8.0 Closed Meeting**

There was no need for a closed meeting.

**9.0 Adjournment**

**There being no further business, Mr. Tucker moved the meeting be adjourned, seconded by Mr. O'Connell. All members voted aye, and the meeting was adjourned at 2:34 p.m.**

Respectfully submitted,

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Mr. Gary O'Connell  
Secretary - Treasurer