

RSWA BOARD OF DIRECTORS
Minutes of Regular Meeting
July 28, 2008

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Monday, July 28, 2008 at 2:45 p.m. in the Conference Room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

Board Members Present: Mr. Michael Gaffney - Presiding, Mr. Mark Graham, Ms. Judith Mueller, Mr. Gary O'Connell, and Mr. Robert Tucker.

Authority Staff Present: Mr. David Atkins, Mr. Bruce Edmonds, Mr. Tom Frederick, Ms. Mary Knowles, Ms. Jennifer Whitaker, Dr. Robert Wichser and Mr. Lonnie Wood.

Also Present: Mr. Jeff Greer – RSWA Citizens Advisory Committee Chairman, Mr. Kurt Krueger - RSWA Attorney, members of the public, and media representatives.

1.0 Call to Order

The regular meeting of the RSWA Board of Directors was called to order by Mr. Gaffney on Monday, July 28, 2008 at 2:45 p.m., and he noted that a quorum was present.

2.0 Minutes of the Previous Meeting

Mr. Tucker moved that the Board of Directors vote to approve the minutes of the regular Board meeting held on Monday, June 23, 2008, seconded by Mr. O'Connell. The motion was approved by a 4 – 0 vote. Mr. Graham abstained from the vote due to his absence from that meeting.

3.0 Executive Director's Report

Mr. Frederick stated that his report would be focused on some changes that were already underway at the McIntire Road Recycling Center, which are based on improving public service, decreasing fuel and associated labor costs, improving use of available space, and over time optimizing revenues from recyclable products. He then illustrated those changes through a PowerPoint® presentation.

Mr. Frederick first displayed a slide that pictured the former layout of the McIntire Road Recycling Center. He explained that the containers were color coded, based on the materials listed on the slide, including several different grades of paper. He noted that the "Glass (3-Mix)" item referred to the combination of green, amber, and clear to blue colors that are collected in that container. The Center has for some time accepted Plastics 1&2. The "Book Exchange" is a very popular item where the public can exchange their old books for used books collected at the facility. The Center also accepts "Mixed Metals" and recently added dry cell batteries, cell phones and CFLs to its collection.

Mr. Frederick then proceeded to the next slide that illustrated through PowerPoint® animation the various components of the proposed plan for the McIntire Road Recycling Center. He demonstrated the placement of a self-contained compactor unit at the front of the Center where the "File Stock" container is currently situated. The self-contained compactor unit will compact mixed paper, which will reduce the number of hauls and increase the weight of the loads. The next illustration showed the second self-contained compactor unit in place that will handle Plastics 1&2 and the relocation of the "File Stock" container to further down the site. Each of the self-contained compactor units will take the place of three boxes that were situated in that area, which will "free-up" some space at the Center. The current slide view reflects the changes implemented at the Center as of last Friday.

Mr. Frederick proceeded to the next slide views that demonstrated the continued upgrade of the facility. With the removal of the plastics container, space has been created for an "Aluminum Metal" bin and a separate bin for "Steel Metal." RSWA will start an education campaign soon to encourage the public to start separating out aluminum from steel. In the short term this will not change the way the materials are transported to market. A great public response could over time open up new opportunities for the Authority. This renovation also creates the ability to have a spare bin on-site that can be used to handle the overflow of a variety of materials rather than turning away potential recyclers. The collection of "Fluorescent Tubes" will be added at the bin located in the front next to the "Newspaper" trailer. RSWA currently uses a bulb crusher located at the Ivy site that operates on a vacuum principle that absorbs and contains mercury vapors as the tubes are compacted. The Authority has devised a method using fiber tubes, which is similar to the one displayed by Mr. Edmonds to those present at the meeting, for safe storage of the fluorescent tubes at the Center until they are transported to the Ivy facility.

Referring to the City's partnership with EPA, Mr. Frederick next reported that RSWA has its own partnership now with EPA dealing with "protecting and recycling" by getting mercury-type waste out of landfills. In addition to offering CFLs and fluorescent tubes for recycling at both the McIntire and Ivy facilities, RSWA can and will now accept unbroken fluorescent tubes from waste haulers who collect waste from residences and businesses and transport to the Ivy facility. He stressed that the tubes must be unbroken and separated from the trash in order that staff can safely recycle them. He cautioned citizens expressing an interest in having this recycling service provided at curbside to talk to their waste hauler or carrier before placing tubes at the curb because RSWA does not regulate the practices of waste haulers. RSWA has committed to receive the materials if they are properly transported to the Ivy site, but the Authority cannot regulate or require waste haulers to collect tubes separated from trash.

Mr. Tucker next suggested that the hardware stores and other stores that sell fluorescent tubes be contacted about this service since customers often leave their old tubes at the store in exchange for a new one. Mr. Frederick stated that Mr. Edmonds will be working with Mr. Wood and his staff to ensure that inserts are placed in the upcoming bills to waste haulers informing them of this new service being offered by the Authority.

Ms. Mueller then asked if RSWA would accept tubes from "small generators" if they transport the material unbroken to the Ivy site. Mr. Frederick responded that the Authority would accept that material as long as it was "unbroken." Mr. Tucker next questioned if CFLs would be treated in the same manner, and Mr. Frederick replied in the affirmative.

Mr. Graham then inquired if RSWA planned to give enough notice to the public about sorting the metal and aluminum materials due to the inconvenience of having to make return trips due improper separation of the materials at their first visit. Mr. Frederick stated that Mr. Graham raised a good point and that RSWA would provide education to the public accordingly about the opportunity to begin sorting out that material and the long-term benefits. In the short-term, collated material placed in the wrong bin will not affect the Center's operation. RSWA staff will monitor this process to determine if the public is able to successfully separate the material in order to achieve "the purity of product" that opens up new markets that the Authority could explore.

Ms. Mueller next asked if a separate bin for telephone books was needed year round since it was a cyclical occurrence. Mr. Frederick replied that he was reminded by Mr. Edmonds that the Center receives telephone books year round. Telephone books are issued by several companies at different times of the year. The Center tends to receive them year round, and the books need to be segregated from other types of paper.

4.0 Items from the Public

There were no items from the public.

5.0 Consent Agenda

Mr. Gaffney asked if there were any items that the Board members would like to pull for discussion from the Consent Agenda.

- 5a) Staff Report on Finance**
- 5b) Staff Report on Ivy Material Utilization Center**
- 5c) Staff Report on Recycling Operations**
- 5d) Staff Report on Ivy Landfill Environmental Status**
- 5e) Virginia Retirement System – IRS Rules change**

Mr. Tucker moved that the Board of Directors vote to approve Items 5a), b), c), d), and e) of the Consent Agenda, seconded by Mr. Graham. The motion was approved by a 5 – 0 vote.

6.0 Other Business

In regards to **Item 6a), Contract for Hazardous Waste**, Mr. Frederick stated that an updated memorandum concerning this agenda item was before the Board members and copies were also available for the public. A placeholder was inserted in the Board agenda since staff was not able to evaluate this item until after bids were received at 2:00 p.m. last Thursday. The Authority received five bids from companies interested in providing a contract for hazardous waste services, including receipt, packaging for shipment, transporting, and providing for sorting and end use in accordance with law. The successful bidder will handle these materials during RSWA's semi-annual household hazardous waste collection and the newer small quantity commercial hazardous waste program. The lowest bidder was MXI Environmental Services LLC of Abington, Virginia. This company had numerous positive references and has a history in working in this business. RSWA staff carefully reviewed the numbers in the bid and found that the bid documents were fully responsive to the bid requirements, including licensing, qualifications, and experience to perform this specialized service. Staff also found that it would

be in the best interest of the Authority to award both the household and commercial hazardous waste collections to the same vendor. MXI Environmental Services offered RSWA a “deduct” if they provided both services.

Mr. Frederick next reported that staff recommends the award of the contract for hazardous waste collection to MXI Environmental Services LLC for a fixed term of one year with an option with mutual agreement to extend for two additional years in one-year increments.

Ms. Mueller then inquired how this low bid compared to the amount budgeted for these programs. Mr. Frederick replied that the bid was a little lower than the budgeted amount. He felt the attractive prices that RSWA received in the bids was the result of the increasing value of petroleum products, which was reflected in the decreasing costs for hazardous waste collections.

Mr. Tucker moved that the Board of Directors vote to approve the award of a contract for hazardous waste collection, transport, sorting and end use, Sections 1 and 2, to MXI Environmental Services LLC of Abington, Virginia, at unit prices provided on the bid form, seconded by Mr. O’Connell. The motion was approved by a 5 – 0 vote.

In regards to **Item 6b), Consideration of Recommendation to Cancel August 25, 2008 Board meeting**, Mr. Frederick stated that staff does not anticipate the need for actions by the Board of Directors during the month of August and recommends at the Board’s discretion to cancel the regularly scheduled meeting for August 25, 2008.

Mr. Tucker moved that the Board of Directors vote to cancel the August 25, 2008 Board of Directors meeting, seconded by Mr. Graham. The motion was approved by a 5 – 0 vote.

7.0 Other Items from Board/Staff not on Agenda

There were no other items from Board or staff not on the agenda.

8.0 Closed Meeting

There was no need for a closed meeting.

9.0 Adjournment

There being no further business, Mr. Tucker moved the meeting be adjourned, seconded by Mr. Graham. All members voted aye, and the meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Mr. Gary O’Connell
Secretary - Treasurer